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## **ACEN NEWS CIRCULAR – SEPTEMBER 2020:**

### **1. GENERAL**

Dear valued ACEN Member

Trust that all of you are healthy and doing well.

From ACEN's side we wish to welcome Inge Duvenhage who has been nominated and elected onto the ACEN Council during the ACEN AGM.

Please take note of the following:

ACEN office hours: 8H00 until 13H00 on Mondays to Fridays.

ACEN contact info: Deoné - Cell phone – [0855556000](tel:0855556000)  
E-mail – [info@acen.org.na](mailto:info@acen.org.na) or [acen@acen.org.na](mailto:acen@acen.org.na)

### **2. ENGINEERING COUNCIL OF NAMIBIA (ECN)**

ACEN is continuously dealing with the following at ECN level:

- **Request for Hourly Tariff increase** – Submission have been made to the MWTC. They are in the process of getting the adjusted Hourly Rate to be incorporated in the Government Gazette.
- **Registration of Legal Entities under the Engineering Act 18 of 1986** - The draft Engineering Act requires registered professionals who want to do business as a Consulting Engineering Company to register their business with ECN. The current Council is however of opinion that this function should not resort under ECN and has recommended same to the Minister. Response is awaited and should be addressed in the new Engineering Act.
- **Disbursements** – The updated Disbursement schedule of the MWTC has been approved and also in the process of being gazetted.  
Members will be notified as soon as the above has been endorsed.

### **3. PROCUREMENT ACT- Industry Sub-Committee (ISC)**

The ISC which was established to support the industry with understanding the new Procurement Act and regulating the Terms of Reference and other Tender relating issues will now, after the turmoil of Covid 19 restrictions, have regular meetings again.

Members will be informed of important developments.

### **4. NEW CONTRACTUAL DOCUMENTATION – PROCSA**

- ACEN recommends the use of The PROCSA Suite of Documents in combination with the revised ACEN Fee Scale Model referred to as the Annexure C Document which you can find on the ACEN website under the PROCSA Tab.

- An e-mail was distributed to Members regarding recordings of the PROCSA Webinar which is available on a Pay as you Go basis for those who have missed out on the Webinar. Instructions to access these recordings were mailed to Members on the 19<sup>th</sup> of August 2020.
- The ACEN Fee Scale Model referred to as the Annexure C Document will be updated in October every year. Please send any suggestions regarding amendments to [info@acen.org.na](mailto:info@acen.org.na) before the end of September 2020.

## **5. STANDARDIZED FEE CLAIM TEMPLATE:**

ACEN is in the process of creating a standardized Fee Claim Template which will be introduced to Members as a preferred claim format to ensure uniformity amongst the industry.

## **6. FIDIC AFRICA**

ACEN was invited by the organisation to join as a Member of FIDIC Africa. Council is in the process of reviewing the opportunities of joining the FIDIC Africa group.

## **7. INCENTIVE TO ACEN MEMBER FIRMS THAT ENGAGE IN APPOINTING INTERNS**

The internship initiative will compensate Member firms with a percentage of the cost per professional / incorporated engineer for every intern that completes an internship term at the respective firm.

In order to claim this discount, the firm should submit a report, indicating the type of work performed by the intern, the period of internship as well as the final conclusion of the internship. However, the member firm will only qualify for the incentive at the end of a book year period. ACEN will reimburse the firm on the ACEN Membership Fee Invoice. An updated e-mail with adjusted recommendations and explanations regarding shorter-term internships has been sent to Members.

## **8. ACEN MEMBERSHIP AND FEES 2020/2021**

The ACEN Membership Fees for the 2020/2021 book year has been paid in full, thank you to all Members.

Three new ACEN Membership applications have been approved recently. Please find the updated Membership list attached.

## **9. ACEN WEBSITE AND FACEBOOK PAGE**

The ACEN Website is being updated regularly and operating without problems.

We have created an ACEN Facebook page intended for interactive engineering related communication and sharing of interesting information, facts or projects, thus also giving more exposure to the ACEN Member Firms on social media. Please visit the Facebook page and share with your Engineering associates and friends.

Facebook address to visit the page: <https://www.facebook.com/consultnamibia/>

## **10. ACEN AGM – 16 JULY 2020**

The ACEN AGM took place on the 16<sup>th</sup> of July 2020. A quorum was present, a special thank you to the Principals who has attended. The Minutes of this Meeting was distributed to members on the 27<sup>th</sup> of July 2020.

## **11. WORKSHOPS, COURSES AND PROJECTS**

Derrick Langford has attended a virtual workshop in August 2020, presented by the Central Procurement Board of Namibia on Standard Bidding Document for Works.