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**CONTACT NUMBER: 081 358 6057**

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## **ACEN NEWS CIRCULAR – OCTOBER 2022:**

Dear valued ACEN Member

Trust that all of you are in good health and doing well.

### **1. GENERAL**

Please take note of the following administrative information regarding the ACEN office:

ACEN office hours: 8H00 until 13H00 on Mondays to Fridays.

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Kindly verify that you are using the correct ACEN contact information in all of your outgoing correspondence.

Find relevant information relating to the new ACEN Council below:

<b><u>NAME</u></b>	<b><u>TEL NR:</u></b>	<b><u>CELL NR:</u></b>	<b><u>E-MAIL</u></b>
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From ACEN's side we wish to welcome Heiko Klink who has been nominated and elected onto the ACEN Council during the 2022 ACEN AGM.

We also wish Josef Ndapoita farewell, thanking him for his loyal service during the past terms.

## **2. CONTRACTUAL DOCUMENTATION – PROCSA**

The Annexure C - ACEN Recommended Fee Scales **for Engineers** E4.0 V1.2 with the adjusted constant and the latest tables as well as the new Annexure C - ACEN Recommended Fee Scales **for Project Managers** E4.0 V1.1 were updated and distributed to Members in July 2022.

## **3. STANDARDIZED FEE CLAIM TEMPLATE:**

The Fee Account Template document, to be used as a preferred claim format was circulated to Members.

## **4. FIDIC AFRICA**

The annual FIDIC Africa Infrastructure Conference was held in May, the Directives were sent to ACEN Members..

## **5. INCENTIVE TO ACEN MEMBER FIRMS THAT ENGAGE IN APPOINTING INTERNS**

Kindly be reminded of the internship incentive initiative through which ACEN Member firms will be compensated with a percentage of the cost per professional/incorporated engineer for every intern that completes an internship term at the respective firm. The new cycle has started on the 1<sup>st</sup> of March 2022 and will be running until 28 February 2023.

In order to claim this discount, the firm should submit a customised report, indicating the type of work performed by the intern, the period of internship as well as the final conclusion of the internship. This report should reach the ACEN office at the end of February each year. ACEN will reimburse the firm on the ACEN Membership Fee Invoice.

## **6. ACEN WEBSITE AND MARKETING**

Link to the ACEN Website: <https://acen.org.na/>

From ACEN's side we wish to encourage you to make use of the interactive ACEN Facebook page.

Use this the following link: <https://www.facebook.com/consultnamibia>

ACEN has also joined the LinkedIn team recently. ACEN has published a general article in the August edition of the Housefinder publication.

## **7. FIDIC**

The Annexure C – ACEN Recommended Fee Scale document pertinent to the FIDIC Contract was circulated to Members.

## **8. TERMINATION OF ACEN MEMBERSHIP**

**Kindly take note of the following very important Directive:**

Membership Fees outstanding by the end of June will result in immediate termination of ACEN Membership. If such a Member wish to re-apply for ACEN Membership in future the following will apply:

The Member will be charged with the outstanding debt balance, which will be a pro-rata amount based on date of invoice (i.e. 1 March) until date of termination of Membership letter (usually in July, shortly after the ACEN AGM). The Member will be on a 3 months' probation period before qualifying for a good standing status letter.

However, Member Firms who intentionally give notice of termination before end of March (during the same month as invoicing) will not be penalised when re-applying for Membership, but no Member will be able to re-apply for Membership during the same year as termination of ACEN Membership.

## **9. LIAISON WITH THE CIF**

An e-mail invite received from the CIF was sent to ACEN Members on the 25<sup>th</sup> of February 2022 relating to a workshop on “Publication of the Draft Code of Good Practice and Notice of Intention to Issue a Code of Good Practice on Preferences Referred in Sections 71 and 72 of Public Procurement Act.

## **10. ENGINEERING COUNCIL OF NAMIBIA (ECN)**

**The following is being dealt with by ACEN at ECN level:**

**(It is recorded that the ECN has to date also not received any feedback from the Ministry on the matters listed below:)**

### **Draft Professions’ (Engineering) Act**

Registration of Legal Entities under the Engineering Act 18 of 1986

The draft Engineering Act also requires registered professionals who want to do business as a Consulting Engineering Company to register with ECN. This item should be clarified in the new Act.

### **CPD Points**

The structure of CPD points needed for accreditation is not specified in the current version of the draft Engineering Act. This item should be incorporated into in the new Engineering Act. ECN is busy formulating a policy in this regard.

ECN made a decision to prepare a proposal relating CPD points whilst waiting for conclusion on the Act. Their Constitution allows for it could be implemented before the Act is enacted.

### **Request for Hourly Tariff increase**

The previous application for the proposed new hourly tariff has not yet been approved by the MWT.

### **Updated Disbursement Schedule**

The current version of the updated Disbursement Schedule for Quantity Surveyors and Architects is not applicable to Engineers therefore the ECN should prepare a recommended Disbursement Schedule for Engineers to submit to the MWT for approval.

### **ECN Council**

Blanché Hanstein-Kaber and Erastus Haludilu were appointed as ACEN representatives on the newly elected ECN Council. They will keep Council informed of ECN Council activities and pronouncements.

## **11. DEPARTMENT OF WORKS (DoW)**

### **Liaising with DoW (MWT)**

Referring to outstanding points relating the meeting held between ACEN and the Honourable Minister of MWT and other senior delegates of Works on the 30th of May 2022; a letter was sent to the ECN Council for further action from their side.

The Directives received from the ED of MWT relating to procedures to be followed when submitting invoices to MWT was forwarded to ACEN Members.

The legitimacy of some of the contents of these Directives are disputed. ACEN appointed Adv Apie Small in collaboration with Theunissen, Louw & Partners to prepare a legal opinion on same.

## **12. ACEN MEMBERSHIP FEES 2022/2023**

The total amount of Fees paid ads up to N\$ 567,176.23

The ACEN Membership of two firms have been terminated due to non-payment